

Haccombe-with-Combe Parish Council

www.haccombewithcombe.co.uk

Clerk - Mrs Suzanna Hughes LL.B (Hons)
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To: Councillors Boarer, Duggleby, Eaton, Evans, Humble, Hussey & Pattinson

You are hereby summoned to attend the **MEETING of the PARISH COUNCIL** to be held on **WEDNESDAY 15 MAY 2019 at 7.30pm** in the Village Hall, Combeinteignhead.

Also invited: District Councillors, County Councillors and Community Police Officers.

Members of the press and public are welcome.



Suzanna Hughes
Clerk to the Parish Council

Agenda

1. ELECTION OF CHAIRMAN

2. ELECTION OF VICE CHAIRMAN

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

To be signed by all members

4. CO-OPTION OF COUNCILLORS

To consider applications from those wishing to be co-opted into the three vacant seats

5. APOLOGIES FOR ABSENCE

6. POLICE REPORT

7. OPEN FORUM

Members of the public are invited to address the Council

8. DISTRICT AND COUNTY COUNCILLORS' REPORTS

9. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

All members to be reminded to complete a new Register of Interests and return it to TDC's Deputy Monitoring Officer (comsec@teignbridge.gov.uk) within 28 days of election, appointment or co-option.

Members also to be reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

10. MINUTES

To approve and sign the minutes of the Parish Council meeting held on 3 April 2019

11. ROLES AND RESPONSIBILITIES

- 11.1 Planning
- 11.2 Hearn Field Committee
- 11.3 Village Hall
- 11.4 TALC
- 11.5 Website
- 11.6 Snow Warden & Sandbag Co-ordinator
- 11.7 Emergency Planning
- 11.8 Parish Paths Co-ordinator
- 11.9 Parish Trees

12. REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS

- 12.1 Standing Orders
- 12.2 Financial Regulations
- 12.3 Hearn Field Terms of Reference
- 12.4 General and Financial Risk Assessment
- 12.5 Statement of Internal Control
- 12.6 Fixed Assets Register
- 12.7 Investment Strategy
- 12.8 Anti-fraud and Corruption Policy

13. DELEGATE REPORTS

14. FINANCE & GOVERNANCE

14.1 Expenditure

To approve the following payments:

Cheque no	Payee	Details	Amount
BACS	Netwiseuk.com	Website	£749
1054	J R H Farming Ltd	Various work at Hearn Field (2016-18)	£714
1055	S Hughes	Mileage, ink, envelopes	£62.93
1056	F Al-Tawil	Internal audit fee	£80
1057	Dart Forest Trees	Tree work	£1680
Deducted by TDC from first instalment of precept	DALC	DALC subscription	£204.56
DD	Opus Energy	Hearn Field electricity (17 April)	£22.69
SO	Clerk	Salary (1 May)	£268.82

14.2 Income

To note income (April):

Received	Received from	Details	Amount
18 April 2018	WFC Contractors	Hearn Field	£150
26 April 2019	TDC	First instalment of precept (less DALC subscription)	£3,966.94
10 May 2019	TDC	Rural Aid claim for refurbishment of HF changing room/creation of bar	£1,750

14.3 Bank Balances at 10 May 2019

Current account	Savings account	Sea Wall account	Total
£8,461.95	£10,503.18	£3,825.10	£22,790.23

14.4 Transfers

To agree the following transfers from the current account to reserves/sea wall accounts:

- £500 from current to sea wall (sea wall maintenance)
- £400 from current to reserves (mower depreciation)
- £500 from current to reserves (car park maintenance)
- £1000 from current to reserves (unspent election costs)

14.5 Audit 2018/19

14.5.1 To receive the year end bank reconciliation

14.5.2 To receive the internal auditor's report and to agree that this Council is confident that the internal audit arrangements provided by Fuad Al-Tawil provide excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with his appointment as the Internal Auditor to the Parish Council.

14.5.3 To agree that this Council is exempt from a limited assurance review under s9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign the Certificate of Exemption

14.5.4 To complete and approve Section 1 of the Annual Return (Annual Governance Statement 2018/19)

14.5.5 To receive, approve and sign Section 2 of the Annual Return (Accounting Statements 2018/19)

14.6 Insurance

To consider quotations received

14.7 Chairman's Allowance

To approve the Chairman's Allowance of £100

15. PLANNING

15.1 New applications/appeals

15.1.1 19/00011/NODET – 33 Chestnut Drive, Newton Abbot

Appeal against the non-determination of planning application 18/02142/FUL – detached dwelling with detached garage and parking

15.1.2 19/00676/CLDE – Little Park, Shaldon Road, Combeinteignhead

Certificate of Lawfulness for existing use of land as recreation and amenity land including stationing of caravan, shed and three polytunnels

15.1.3 E2/19/08 – Land adjoining Applewood, Combeinteignhead

To note that an objection to the Tree Preservation Order which took effect provisionally on 12 December has been received and that it will be going to the Regulatory and Appeals Committee on 30 May for a decision whether or not to confirm the TPO

15.2 Decisions

15.2.1 17/02982/FUL – Netherton Lodge, Netherton

Conversion of garage to form additional living accommodation

To note that TDC has refused to grant planning permission

16. WEBSITE

Cllr Evans to update

17. CAR PARK

17.1 To discuss appropriate rules for the car park and how these are displayed and enforced

17.2 To discuss maintenance of the car park including surfacing and lines

18. RURAL AID

To consider applications to this fund – deadline 31 May

19. HEARN FIELD

To receive a report and recommendations

20. HIGHWAYS AND FOOTPATHS

To report any footpaths/highways issues

21. CORRESPONDENCE

Clerk to notify councillors of relevant correspondence not already emailed for information or not otherwise dealt with above including:

21.1 Operation London Bridge

22. MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION

Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future

23. DATE OF NEXT MEETING

To confirm the date of the next Parish Council meeting as 6 June 2018