

Haccombe-with-Combe Parish Council

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Minutes of the Parish Council held on 15 May 2019 at 7.30pm

Present: Councillors Boarer (Chairman), Eaton, Evans, Humble, Hussey, Pattinson and Squires (from item 4)

In attendance: County Cllr Dewhurst and District Cllr Haines

Members of the public: Two

Clerk: Suzanna Hughes

150519.01 ELECTION OF CHAIRMAN

It was proposed by Cllr Evans, seconded by Cllr Humble and unanimously agreed by all members present and voting that Cllr Boarer is elected Chairman.

150519.02 ELECTION OF VICE CHAIRMAN

It was proposed by Cllr Boarer, seconded by Cllr Evans and unanimously agreed by all members present and voting that Cllr Humble is elected Vice Chairman.

150519.03 DECLARATIONS OF ACCEPTANCE OF OFFICE

These were signed by all members.

150519.04 CO-OPTION OF COUNCILLORS

Members received an application from David Squires seeking co-option to the Council. It was agreed to co-opt Mr Squires to one of the two vacant seats in the Urban ward with immediate effect. He signed his declaration of acceptance of office and joined the meeting.

150519.05 APOLOGIES FOR ABSENCE

- Cllr Duggleby
- Elizabeth Deane (Chairman of the Hearn Field Committee)
- County Cllr Hook
- PC R Harvey

150519.06 POLICE REPORT

Reported crimes from 04/04/19 – 12/05/19

Combeinteignhead (1 crime)

- Theft by Finding – Victim dropped purse between her car and home address. Bank cards subsequently used. Under investigation.

Haccombe (0 crimes)

Netherton (0 crimes)

150519.07 OPEN FORUM

A member of the public informed members that dog fouling was a problem in the lane around their property in Netherton and asked if the Council had any signs/posters which they could put up to encourage people to clear up after their dogs. The clerk advised that she would source one. He also informed members that the hedge in the same lane (approaching Yarner) is overgrown. He was advised by the Parish Council that the landowners are responsible for cutting their own hedges. If it is a safety issue, DCC can be informed and they will contact the landowner. The cul-de-sac sign in the lane is also leaning over into the hedge and needs repair. The clerk advised that she would report it to DCC.

150519.08 DISTRICT AND COUNTY COUNCILLORS' REPORTS

Cllr Dewhirst gave a report a copy of which is attached.

Cllr Haines reported that, following the District Council elections, there have been no changes in this ward. The Liberal Democrat Party now have overall control of the District Council. A meeting of the full council is on Monday at which appointments will be made and roles allocated. Various training sessions have been held which he has attended.

150519.09 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

All members were reminded to complete a new Register of Interests and return it to TDC's Deputy Monitoring Officer (comsec@teignbridge.gov.uk) within 28 days of election, appointment or co-option.

Members were also reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensation relating to any items on this agenda.

150519.10 MINUTES

Members approved and signed the minutes of the Parish Council meeting held on 3 April 2019.

150519.11 ROLES AND RESPONSIBILITIES

11.1 Planning

It was agreed that it was not necessary to form a Planning Committee and that all councillors would be involved in the consideration of planning matters.

11.2 Hearn Field Committee

It was agreed that Cllrs Duggleby, Evans and Humble would represent the Parish Council on the Hearn Field Committee with the Chairman as an ex officio member.

11.3 Village Hall

It was agreed to ask Andra Johnstone to report to the Parish Council about the Village Hall.

11.4 TALC

It was agreed that Cllr Hussey would represent the Parish Council at TALC meetings.

11.5 Website & Social Media

It was agreed that Cllr Evans will take over the guardianship of the website. She will also manage the Combeinteignhead Facebook page.

11.6 Snow Warden & Sandbag Co-ordinator

It was agreed that Cllr Boarer would continue in these roles with assistance from Cllr Squires.

11.7 Emergency Plan

It was agreed to ask Cllr Duggleby if she would be the guardian of the Emergency Plan.

11.8 Parish Paths Co-ordinator

It was agreed that Cllr Humble would continue as the Parish Paths Co-ordinator.

11.9 Parish Trees

It was agreed that, between tree surveys, Cllr Hussey would monitor the trees for which the Parish Council is responsible particularly after poor weather/storms.

150519.12 REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS

12.1 **Standing Orders**

No changes were proposed.

12.2 **Financial Regulations**

No changes were proposed.

12.3 **General and Financial Risk Management**

Under Data Protection Regulations, it was agreed to add that the website is compliant with GDPR.

12.4 **Statement of Internal Control**

No changes were proposed.

12.5 **Fixed Assets Register**

Members reviewed its Assets Register. The following items were added:

- Noticeboard at Hockmore Drive - £1512
- Pavilion chairs - £135
- Bottle cooler - £450
- Strimmer and brushcutter - £720

12.6 **Investment Strategy**

No changes were proposed.

12.7 **Anti-fraud and Corruption Policy**

No changes were proposed.

150519.13 DELEGATE REPORTS

No reports.

150519.14 FINANCE AND GOVERNANCE

14.1 **Expenditure**

Members approved the following payments:

Cheque no	Payee	Details	Amount
BACS	Netwiseuk.com	Website	£749
1054	J R H Farming Ltd	Various work at Hearn Field (2016-18)	£714
1055	S Hughes	Mileage, ink, envelopes	£62.93
1056	F Al-Tawil	Internal audit fee	£80
1057	Dart Forest Trees	Tree work	£1680
1058	T Creber	Installation of shower (HF)	£930
1059	S H Electrical	Electricity supply	£165
Deducted by TDC from first instalment of precept	DALC	DALC subscription	£204.56
DD	Opus Energy	Hearn Field electricity (17 April)	£22.69
SO	Clerk	Salary (1 May)	£268.82

14.2 **Income**

Members noted the following income (May):

Received	Received from	Details	Amount
18 April 2018	WFC Contractors	Hearn Field	£150
26 April 2019	TDC	First instalment of precept (less DALC subscription)	£3,966.94
10 May 2019	TDC	Rural Aid claim for refurbishment of HF changing room/creation of bar	£1,750

14.3 **Bank Balances at 10 May 2019**

Members noted the bank balances:

Current account	Savings account	Sea Wall account	Total
£8,461.95	£10,503.18	£3,825.10	£22,790.23

14.4 **Transfers**

Members agreed the following transfers from the current account to reserves/sea wall accounts:

- £500 from current to sea wall (sea wall maintenance)
- £400 from current to reserves (mower depreciation)
- £500 from current to reserves (car park maintenance)
- £1000 from current to reserves (unspent election costs)

14.5 **Audit 2018/19**

14.5.1 Members received and noted the year end bank reconciliation.

14.5.2 Members received the internal auditor's report and noted the contents therein. Members also agreed that this Council is confident that the internal audit arrangements provided by Fuad Al-Tawil provide excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with his appointment as the Internal Auditor to the Parish Council.

14.5.3 Members agreed that this Council is exempt from a limited assurance review under s9 of the Local Audit (Smaller Authorities) Regulations 2015 and authorised the Clerk/RFO and Chairman to sign the Certificate of Exemption

14.5.4 Members received and completed and approve Section 1 of the Annual Return (Annual Governance Statement 2018/19)

14.5.5 Members received, approved and authorised the Clerk/RFO and Chairman to sign Section 2 of the Annual Return (Accounting Statements 2018/19).

14.6 **Insurance**

Members received three quotations from local council insurance brokers Came & Company. After consideration, it was agreed to accept the quotation from Hiscox and commit to a three-year long-term agreement. The cost this year will be £624.34.

14.7 **Chairman's Allowance**

Members approved the Chairman's Allowance of £100.

150518.15 PLANNING

15.1 **New applications/appeals**

15.1.1 19/00011/NODET – 33 Chestnut Drive, Newton Abbot

Appeal against the non-determination of planning application

18/02142/FUL – detached dwelling with detached garage and parking

Members noted that an appeal has been submitted.

15.1.2 19/00676/CLDE – Little Park, Shaldon Road, Combeinteignhead
Certificate of Lawfulness for existing use of land as recreation and amenity land including stationing of caravan, shed and three polytunnels

Members had no comments.

15.1.3 E2/19/08 – Land adjoining Applewood, Combeinteignhead
Members note that an objection to the Tree Preservation Order which took effect provisionally on 12 December has been received and that it will be going to the Regulatory and Appeals Committee on 30 May for a decision whether or not to confirm the TPO. It was agreed to resubmit the Parish Council's previous comments supporting the Tree Preservation Order.

15.2 Decisions

None.

150518.16 WEBSITE

Cllr Evans informed members that she could not guarantee that the website would be live before the Annual Parish Meeting on Friday. If it is not ready, she will present from the development site. It was suggested that Cllr Evans train members on how to upload documents on to the site etc at a brief training session before the start of the next meeting.

150518.17 CAR PARK

17.1 Members discussed parking rules for the car park. It was noted that there is an existing sign restricting parking to 48 hours and a weight limit of 1500t, however enforcement of these rules was difficult unless the car park is monitored on a very regular basis. It was agreed that some research would be carried out and thought given to the type of restrictions necessary and how such rules could be implemented for further discussion at the next meeting.

17.2 Members discussed the best way to repair the large pothole at the entrance to the car park and it was agreed that, whilst more expensive, hot tarmac would be the preferred material to use. It was also agreed that the lines in the car park need repainting. Cllr Boarer agreed to source three quotations for consideration at the next meeting.

150518.18 RURAL AID

Members were advised that the deadline for applications is 31 May. It was agreed that the Parish Council would give the Village Hall Committee first refusal to make an application to help with funding towards the roof repairs/replacement. This was subject to the Village Hall Committee being able to spend the funds within two years. If this was not likely, the Parish Council will make an application to create a tarmaced drive to Hearn Field Pavilion and the Village Hall could apply next year instead (provided the fund still available).

150518.19 HEARN FIELD

The Chairman of the Hearn Field Committee sent a written report as follows:

The new bar serving area is now complete and much admired by passers-by. The final invoice will be submitted when it has been checked with the contractor. We hope that when the parish council and general public see the end result they will agree that it is an excellent development in the ongoing plan to create a flexible and self-supporting community venue. We plan to send pictures and a letter of thanks to Rural Aid who financed part of it.

The plumbing/ shower areas have been upgraded and are now functioning well. The suggested pump system to increase flow to the showers appeared not to make significant improvement so it was removed and we have not been charged for it. An additional charge for the connection of electrical supply was unforeseen but discussed and authorised during the works. Reach outdoors (who are the main users of this facility) visited last week and were happy with the new arrangements.

The new saplings in the replaced hedge are generally thriving. There is one species that has not yet sprouted. We are assured by Perriehale the suppliers that they will replace all these in the autumn if they do not eventually start to grow.

The application for a premises licence has been almost completed. It was delayed slightly by the need for properly drawn (scale) plan of the pavilion. We were unable to find any in parish records. These are now being prepared by a (volunteer) architect and will be given to the clerk for future use when required.

Liz will meet with Teignbridge licensing dept in the next week to check our application which can then be submitted.

150518.20 HIGHWAYS AND FOOTPATHS

Cllr Humble reported that there is a stone in the middle of Gulmswell Lane which needs to be removed.

Cllr Hussey had observed that the gate at the top of the path to the Round House has been removed. Cllr Humble advised that this was not the responsibility of the Parish Council as it is not a parish path.

150518.21 CORRESPONDENCE

21.1 The clerk advised that she had received correspondence asking that the Parish Council writes to the Mare and Foal Sanctuary reminding them of their responsibility to keep the path from Netherton to Lower Netherton clear of vegetation. It was agreed that the clerk will write.

21.2 The clerk advised that she had received correspondence from a resident of Bishopsteignton about the lighting at Coombe Cellars which is shining across the estuary all night. Cllr Humble had been advised by the new manager of Coombe Cellars that only the contractors who had installed the lights were able to switch them off. It was agreed to write to TDC's Enforcement and Biodiversity Officers as this was a breach of the planning conditions. Members of the public are also encouraged to write to TDC.

Cllr Humble also advised she had met with the new manager of Coombe Cellars who was unaware of the work which had been undertaken by the previous incumbent and the work which is still to be completed to alleviate the flooding issues in the lane. It was agreed to ask Cllr Dewhirst (who had left the meeting at the end of the previous item) to make contact with the new manager to ensure that the work promised is completed.

21.3 The clerk informed members that a parishioner had alerted the Council to a failing wall near Sackery. This has been reported to TDC as it is their responsibility and the appropriate steps are being taken.

21.4 Operation London Bridge – members noted the information that had been circulated. It was agreed to establish if the Church had made arrangements for this. Cllr Evans also agreed to contact Netwise to find out if they had any plans for the website.

150518.22 MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION

Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future

None.

150518.23 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Wednesday 5 June at 7.30pm in Combeinteignhead Village Hall.

The meeting closed at 9.15pm.

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Cllr T Boarer
Chairman

County Councillor's Parish Council Report 15th May

Dr Phil Norrey, the County Council's Chief Executive made a statement on Climate Change after Chairing a meeting of stakeholders from across the County yesterday. He said: "These are facts. This is a climate emergency, and as Chief Executives of Devon's public service providers, we have a duty on behalf of all of our organisations and those who we represent to commit to action now."

Chief Executives and Directors from nearly 20 public and private sector organisations in Devon, have given with one voice their unhindered commitment to tackling the climate emergency. Public bodies, business representatives and utility companies – all members of a new Devon Climate Emergency Response Group – have been asked to support urgent action on the climate emergency. They unanimously agreed to collaborate, committing each organisation to review their own carbon reduction plans and to work together on a Devon-wide carbon plan.

Dr Norrey said: "We know that climate change has the potential to seriously damage human welfare and the environment and has already caused civil unrest. I am acutely mindful that no single organisation can address this issue alone, nor can local organisations and communities bring about the scale of change necessary without substantial national government intervention. Our younger generation has sent a very passionate message in response to the climate emergency. Action is needed more than words. This is the first time that major organisations in the county have stood behind that call and in one voice agreed to act now."

An informal consultation is being held by Devon County Council on a permit scheme to manage work on the county's road network. The Department for Transport (DfT) requires all local authorities to have a scheme in operation by April 2020.

The County Council is planning a formal public consultation later this year, starting in September, but it's currently carrying out preliminary work to develop how the scheme will operate. A number of information roadshows are being held in May and June. Although these events are only for companies working on the highway, the County Council is inviting views from everyone.

A permit scheme would enable Devon County Council to improve the management of work on the public highway and support the co-ordination of roadworks. This would help minimise delays and disruption which would also lessen the impact on local communities.

Under the scheme, anyone wanting to carry out work on the public highway would have to apply for a permit, and the County Council would either approve or reject the application, or propose conditions on the work.

The aim is to introduce the permit scheme in January 2020 – initially for utility providers, and then for people carrying out other licensed work such as the use of skips and scaffolds.