

Hacombe-with-Combe Parish Council

www.haccombewithcombe.co.uk

Clerk - Mrs Suzanna Hughes LL.B (Hons)
16 Westwood Cleave, Ogwell, Newton Abbot.TQ12 6YE
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To: Councillors Boarer (Chairman), Bunce, Evans, Hosking, Humble, Hussey, Pattinson & Saunders

You are hereby summoned to attend the **ANNUAL MEETING of the PARISH COUNCIL** to be held on Zoom on **WEDNESDAY 5 MAY 2021 at 7.30pm.**



Suzanna Hughes
Clerk to the Parish Council



The link to join this meeting can be found [here](#).

As a member of the public, if you wish to join the meeting please use the following information:

Meeting ID: 880 5813 2639 Password: 140646

You can also use a landline to dial into this meeting to listen and participate. Please contact the clerk if you wish to do this and she will provide you with the information on how to do this.

Agenda

1. ELECTION OF CHAIRMAN

2. ELECTION OF VICE CHAIRMAN

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

Chair and Vice Chair to sign

4. APOLOGIES FOR ABSENCE

To receive apologies for absence

5. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Members to be reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

6. OPEN FORUM

Members of the public are invited to address the Council

7. POLICE REPORT

8. DISTRICT AND COUNTY COUNCILLORS' REPORTS

9. DELEGATE REPORTS

Including:

- 9.1 Councillor Advocate Scheme – Cllr Hussey
- 9.2 Defibrillator – Cllr Pattinson
- 9.3 Car park maintenance – Cllr Humble

10. MINUTES

To approve and sign the minutes of the Parish Council meeting held on 31 March 2021

11. ROLES AND RESPONSIBILITIES

(Hearn Field Committee, Planning, Village Hall, TALC, Website & Social media, Snow Warden & Sandbag Co-ordinator, Emergency Plan, Parish Paths, Defibrillator, Trees, Councillor Advocate Scheme, Climate Change)

12. REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS

(Standing Orders, Financial Regulations, General and Financial Risk Assessment, Statement of Internal Control, Fixed Assets Register, Investment Strategy, Anti-Fraud & Corruption Policy, GDPR)

13. PLANNING

13.1 New applications/appeals

13.1.1 21/00853/CAN – Greenacre, Combeinteignhead
Fell two silver birch

13.2 Decisions

13.2.1 21/00510/HOU – 12 Chestnut Drive, Newton Abbot
Replace existing conservatory with single storey rear extension and link to existing garage

To note that TDC has granted conditional planning permission

14. FINANCE & GOVERNANCE

14.1 Expenditure

To approve the following payments:

Cheque no	Payee	Details	Amount
DD	Opus Energy	Hearn Field electricity (April)	£21.68
DD	Clerk	Salary (April)	£240.58
BACS	S Pattinson	Defibrillator pads and batteries (reimbursement)	£142.80
BACS	Refund for HF booking fee	Hearn Field	£140
BACS	Lee Accounting (SW) Ltd	Internal audit of accounts	£108
BACS	Came and Company	Insurance (yr 3 of 3 yr LTA)	£665.23
BACS	Andy Barnes	Cutting and removal of growth in village car park	£120
Taken from 1 st instalment of precept	DALC	Annual membership	£216.84

14.2 Income

To note income (27 March – 29 April 2021):

Received	Received from	Details	Amount
6 April 2021	Western Power	Wayleave	£20.24
9 April 2021	Lloyds	Interest	£0.11
28 April 2021	TDC	1 st instalment of precept	£3997.61

14.3 Bank Balances at 29 April 2021

Current account	Savings account	Sea Wall account	Total
£19,320.40	£12,462.91	£4,327.23	£32,965.19

14.4 Audit 2020/21

14.2.1 To receive and note the year end bank reconciliation

14.2.2 To receive and note the internal auditor's report to agree that this Council is confident that the internal audit arrangements provided by Lee Accounting (South West) Ltd provides excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with their appointment as the Internal Auditor to the Parish Council.

14.2.3 To complete and approve Section 1 of the Annual Return (Annual Governance Statement 2020/21)

14.2.4 To receive, approve and sign Section 2 of the Annual Return (Accounting Statements 2020/21)

15. HEARN FIELD

To receive a report and recommendations

16. HIGHWAYS AND FOOTPATHS

To report any highways and footpaths issues

17. CORRESPONDENCE

Clerk to notify councillors of relevant correspondence not already emailed for information or not otherwise dealt with above

19.1 Email correspondence from David Halpin

18. MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION

Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future

19. DATE OF NEXT MEETING

To confirm the date of the meeting as 9 June 2021