

# Hacombe-with-Combe Parish Council

[www.haccombewithcombe.co.uk](http://www.haccombewithcombe.co.uk)

Clerk - Mrs Suzanna Hughes LL.B (Hons)  
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**To: Councillors Humble (Chair), Cooper-Smith, Brampton, Evans, Hussey, O'Regan, Pattinson & Wakefield**

You are hereby summoned to attend the **Annual Meeting of Hacombe-with-Combe Parish Council** to be held on **WEDNESDAY 10 MAY 2023 at 7.30pm** in the **VILLAGE HALL, COMBEINTEIGNHEAD.**



Suzanna Hughes  
Clerk to the Parish Council

## Agenda

### 1. ELECTION OF CHAIRMAN

To elect a Chairman of the Council and, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

### 2. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Council and, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

### 3. DECLARATION OF ACCEPTANCE OF OFFICE

To be signed by all members of the Council

### 4. APOLOGIES FOR ABSENCE

### 5. VACANCIES UNFILLED AT THE ELECTION BY REASON OF INSUFFICIENT NOMINATIONS

To receive applications for co-option to the remaining two vacancies in the Urban Ward

### 6. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

All members to be reminded of their responsibility to complete a Register of Interests form and return it to Teignbridge District Council by 1 June 2023.

All members to be invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

To consider any requests for dispensation (unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting).

### 7. DELIVERY OF AGENDAS BY EMAIL

To obtain consent from all members to receive agendas via email

### 8. OPEN FORUM

Members of the public are invited to address the Council

### 9. MINUTES

To approve and sign the minutes of the Parish Council meeting held on 5 April 2023

### 10. ROLES AND RESPONSIBILITIES

- 10.1 Hearn Field Committee
- 10.2 Village Hall
- 10.3 Website & social media
- 10.4 Snow Warden & Sandbag Co-ordinator
- 10.5 Emergency Plan
- 10.6 Climate and Environment
- 10.7 Councillor Advocate Scheme
- 10.8 Parish Paths Co-ordinator
- 10.9 Parish Trees
- 10.10 Defibrillator

## 11. REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS

- 11.1 Standing Orders
- 11.2 Financial Regulations
- 11.3 Hearn Field Terms of Reference
- 11.4 General and Financial Risk Assessment
- 11.5 Statement of Internal Control
- 11.6 Fixed Assets Register
- 11.7 Investment Strategy
- 11.8 Anti-fraud and Corruption Policy
- 11.9 GDPR (including Retention of Documents)
- 11.10 Complaints Procedure
- 11.11 Vexatious or Unreasonable Complaints Policy
- 11.12 Co-option Policy

## 12. POLICE REPORT

- 12.1 Crime report - PC Orchard
- 12.2 Councillor Advocate Scheme - Cllr Hussey

## 13. DISTRICT AND COUNTY COUNCILLORS' REPORTS

## 14. DELEGATE REPORTS

## 15. FINANCE & GOVERNANCE

### 15.1 Expenditure

To approve the following payments:

Payment type	Payee	Details	Amount
DD	Ecotricity	Hearn Field electricity (May)	£110.42
Online	Clerk	Salary (April)	£393.57
Online	Lee Accounting (SW) Ltd	Internal audit of accounts	£108
Taken from 1 <sup>st</sup> instalment of precept	DALC	Annual membership	£258.36

### 15.2 Income

To note income (1 April – 4 May 2023):

Received	Received from	Details	Amount
April	Lloyds	Interest	£7.90
April	TDC	First instalment of precept	£4,361.50

### 15.3 Bank Balances at 4 May 2023

Current account	Savings account	Sea Wall account	Total
£19,984.85	£12,495.61	£6,839.73	£37,009.26

(£500 has been transferred into the Sea Wall account from the current account as per the budget)

### 15.4 Insurance

To receive the insurance renewal quotation

### 15.5 Audit 2022/23

- 15.5.1 To receive and note the year end bank reconciliation
- 15.5.2 To receive and note the internal auditor's report to agree that this Council is confident that the internal audit arrangements provided by Lee Accounting (South West) Ltd provides excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with their appointment as the Internal Auditor to the Parish Council.
- 15.5.3 To complete and approve Section 1 of the Annual Return (Annual Governance Statement 2022/23)
- 15.5.4 To receive, approve and sign Section 2 of the Annual Return (Accounting Statements 2022/23)

## 16. PLANNING

### 16.1 New applications/appeals/notifications

- 16.1.1 23/00442/FUL– Teign View Barn, Shaldon Road, Combeinteignhead  
Alterations and extensions to the existing dwelling, construction of new garage/store creation of new access, and landscaping

- 16.1.2 23/00443/FUL - Teign View Barn, Shaldon Road, Combeinteignhead  
Demolition of barn, conversion and extension of existing stables to three holiday units
- 16.1.3 23/00444/FUL – Teign View Barn, Shaldon Road, Combeinteignhead  
Installation of solar panels
- 16.1.4 23/00692/HOU – Coombe View, Netherton  
Relocation of LPG tank from rear to front
- 16.1.5 23/00670/LBC – Flat 12, Haccombe House, Haccombe  
Removal of internal stud wall separating kitchen and lounge and new studwork partition in existing bathroom to create a separate utility area

**16.2 Decisions**

- 16.2.1 23/00510/CAN – Greenacre, Combeinteignhead  
Fell dead willow

To note that TDC has no objections to this proposal

- 16.2.2 23/00206/CAN – Car Park, Westborough Court, Combeinteignhead  
Hawthorn – crown reduction of approximately 1.5m from the most extended branches along with pruning back to provide up to 1.5m clearance from the fabric of the adjacent building and crown lifting to approximately 4m over the over car park

To note that TDC has approved this work (the previous application to fell the tree was withdrawn following advice from TDC's Arboricultural Officer)

- 16.2.3 23/00198/LBC – The Wynyates, Home Farm Barns, Netherton  
New party walls and remove current concrete block used to fill previous doorways

To note that TDC has refused Listed Building Consent

**17. HEARN FIELD**

To receive a report

**18. CLIMATE AND ENVIRONMENT**

To receive an update from Cllr Hussey

**19. HIGHWAYS AND FOOTPATHS**

To report any highways and footpaths issues

**20. CORRESPONDENCE**

Clerk to notify councillors of relevant correspondence not already emailed for information or not otherwise dealt with above, including:

- Invitation to attend 'Group Planning Forum' in Bishopsteignton on Thursday 25<sup>th</sup> May at 7.30pm

**21. MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION**

*Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future*

**22. ITEMS FOR INCLUSION ON SOCIAL MEDIA, PARISH MAGAZINE, NOTICE BOARDS ETC**

**23. DATE OF NEXT MEETING**

To confirm the date of the next meeting of the Parish Council as 7 June 2023