

Hacombe-with-Combe Parish Council

www.haccombewithcombe.co.uk

Clerk - Mrs Suzanna Hughes LL.B (Hons)
16 Westwood Cleave, Ogwell, Newton Abbot.TQ12 6YE
Telephone: 01626 330311 Email: suzanna.hughes21@gmail.com

To: Councillors Humble (Chair), Cooper-Smith, Brampton, Cooper-Smith, Evans, Hussey, Martin, O'Regan, Pattinson & Wakefield

You are hereby summoned to attend the **Annual Meeting of Hacombe-with-Combe Parish Council** to be held on **WEDNESDAY 1 MAY 2024 at 7.30pm** in the **VILLAGE HALL, COMBEINTEIGNHEAD.**



Suzanna Hughes
Clerk to the Parish Council

Agenda

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Council and, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

2. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Council and, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Members to be reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

5. OPEN FORUM

Members of the public are invited to address the Council

6. MINUTES

To approve and sign the minutes of the Parish Council meeting held on 3 April 2024

7. ROLES AND RESPONSIBILITIES

- 7.1 Hearn Field Committee
- 7.2 Village Hall
- 7.3 Website & social media
- 7.4 Snow Warden
- 7.5 Sandbag Co-ordinator
- 7.6 Emergency Plan
- 7.7 Climate and Environment
- 7.8 Councillor Advocate Scheme
- 7.9 Parish Paths Co-ordinator
- 7.10 Parish Trees
- 7.11 Defibrillator

8. REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS

9. POLICE REPORT

Crime report & Councillor Advocate Scheme update

10. DISTRICT AND COUNTY COUNCILLORS' REPORTS

11. DELEGATE REPORTS

12. FINANCE & GOVERNANCE

12.1 Expenditure

To approve the following payments:

Payment type	Payee	Details	Amount
Online	Clerk	Salary (April)	£400.17
Online	Clerk	Expenses since July 2023	£98.50
Online	Lee Accounting (SW) Ltd	Internal audit of accounts	£108
Online	C Bouchard	Items purchased for Combe Show (Banner £68.27, Leaflets £60.86)	£129.13
Online	J Thadwald	Hearn Field Pavilion disabled toilet flooring	£562
Online	G Humble	Mower fuel	£50.04
Online	R Hussey	Reimbursement for marquee, gazebos and 15 tables	Tbc
Taken from 1 st instalment of precept	DALC	Annual membership	£362.53

12.2 Income

To note income (28 March – 28 April 2024):

Received	Received from	Details	Amount
April	Lloyds	Interest	£13.04
April	TDC	First instalment of precept	£4,251.50
April	Western Power Distribution	Wayleave	£20.24
April	Woodshed Coffee	Feb/March (£160 + £50 electricity)	£210
April	Various	Hire of Hearn Field	£132

12.3 Bank Balances at 28 April 2024

Current account	Savings account	Sea Wall account	Total
£22,150.36	£12,633.70	£6,906.71	£41,690.77

(£500 has been transferred into the Sea Wall account from the current account as per the budget)

12.4 Insurance

To receive the insurance renewal quotation

12.5 Audit 2023/24

12.5.1 To receive and note the year end bank reconciliation

12.5.2 To receive and note the internal auditor's report to agree that this Council is confident that the internal audit arrangements provided by Lee Accounting (South West) Ltd provides excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with their appointment as the Internal Auditor to the Parish Council.

12.5.3 To complete and approve Section 1 of the Annual Return (Annual Governance Statement 2023/24)

12.5.4 To receive, approve and sign Section 2 of the Annual Return (Accounting Statements 2023/24)

13. PLANNING

13.1 New applications/appeals/notifications

None

13.2 Decisions

13.2.1 23/01614/HOU & 23/01615/LBC – Yarner, Netherton

Reconfiguration of existing garage to form study, internal alterations to existing utility room and first floor en-suite and creation of new en-suite to upper first floor

To note that TDC has granted conditional consent

13.2.2 23/01369/CLDP – 2 Holywell Cottages, Combeinteignhead

Certificate of Lawfulness for proposed boat shed

To note that TDC has determined that the development would not have been lawful within the meaning of Section 192 of the Town & Country Planning Act 1990 because the proposed boat shed does not fall within the domestic curtilage of 2 Holywell Cottages

13.3 Enforcement updates

- Little Park
- Land associated with 22/01635/AGR
- Teignview Cottage
- 1 Albert Cottages
- 2 Holywell Cottages

14. HEARN FIELD

- 14.1 To receive draft minutes of the Hearn Field Committee meeting held on 24 April and to receive proposals and recommendations arising from those minutes
- 14.2 To receive an email from Friends of Hearn Field Group

15. HIGHWAYS AND FOOTPATHS

To report any highways and footpaths issues

16. CORRESPONDENCE

Clerk to notify councillors of relevant correspondence not already emailed for information or not otherwise dealt with above.

17. MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION

Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future

18. ITEMS FOR INCLUSION ON SOCIAL MEDIA, PARISH MAGAZINE, NOTICE BOARDS ETC

19. DATE OF NEXT MEETING

To confirm the date of the next meeting of the Parish Council as 5 June 2024